



CHRIST THE REDEEMER PARISH

Youth Ministry Coordinator (Part-Time)

Job Description

Christ the Redeemer Parish is seeking a dynamic disciple with a strong commitment to young people to serve in the part-time (8 – 12 hours per week) role of Youth Ministry Coordinator. The successful candidate will coordinate the execution of established youth ministry strategies at Christ the Redeemer, working under the direction of the pastor, in close collaboration with the with the parish leadership team and the existing Youth Ministry leadership team. The incumbent will work to ensure the alignment and integration of Youth Ministry with the overall parish vision and goals.

The successful candidate's duties and responsibilities may include:

- Working with the Ministry Development Coordinator to identify, plan and promote opportunities for youth to encounter Jesus;
- Leading the Youth Ministry (YM) Core team bi-monthly meetings;
- Identifying and accompanying potential YM leaders and disciples;
- Coordinating monthly (at a minimum) YM events;
- Planning and executing an annual YM retreat;
- Promoting YM events on social media;
- Liaising with the Archdiocesan Youth Ministry office;
- Maintaining connections with youth and their families.

Position Requirements:

- Willingness to support the mission of the Catholic Church;
- Sound understanding of the Catholic faith and a mature spiritual life;
- Knowledge and adherence to Archdiocesan/parish policies and practices, including completion of Safe Environment screening;
- Proficient in the Microsoft Office Suite, Google Docs, and effective use of social media;
- Dedication and a sense of vocation to ministering to youth;
- Excellent interpersonal skills and proven ability to communicate effectively and in a timely manner with pastor, parish staff, adult and teen volunteers, and parents;



CHRIST THE REDEEMER PARISH

- Organizational skills: ability to implement and evaluate an existing plan of action;
- Facilitation and teamwork skills;
- Experience and education in P.R.E.P. or youth ministry or equivalent;
- Maintain absolute confidentiality and discretion;
- Simple project management, capacity to work independently with limited supervision, and ability to multi-task.

Working Environment:

- Opportunity to work in a faith-based environment;
- Working hours are negotiable and will include scheduled evenings and weekends;
- Competitive salary is available.

Note: This position may be combined with the Communications Coordinator position for applicants with suitable qualifications and who apply to both roles.

Please submit a résumé and a cover letter with “CTR YM” in the subject line to:

Catherine Davidson, Parish Coordinator

Christ the Redeemer Parish

Email: CDavidson@ctrwestvan.ca

Thank you for your interest. Only shortlisted candidates will be contacted.